

In Memoriam Notices for St. Thomas Alumni

**Notice in Change of Publication Procedure – June 2024*

To all Alumni, Friends, and Family of St. Thomas High School:

To better honor and commemorate the lives of our esteemed alumni and St. Thomas community members, we have updated our procedures in communicating in memoriam messages. This change aims to ensure that we communicate the most respectful and timely tributes for individuals to ALL St. Thomas Alumni.

Submission Process:

- Notices of deceased alumni can continue to be submitted to our In-Memoriam page.
 - o To help with accuracy of the notice, please provide the necessary information when possible:
 - Date of Passing
 - Relatives who also attended St. Thomas
 - Your Own Relationship to the Individual
 - Link to Obituary if one is available
- Notices may also be communicated to our alumni director via email at Alumni@STHS.ORG

Note of Change in Publication Process

- Most recent and verified Names of Alumni and community members will no longer be sent via email to individual classes, but rather published via email in our new monthly alumni newsletter.
 - o The alumni newsletter will be sent via email on the 1st Friday of every month.
- Recently deceased names will also continue to be published in our bi-annual Eagles' Nest publication.

Other Channels of Communication:

- Names of the Recently Deceased will also be shared in the following gatherings:
 - o Alumni Association monthly board meetings
 - o The Father / Son Mass held during the 1st week of November
- *Class representative volunteers are also encouraged to share news of classmates passing.

Thank you for your patience and cooperation as we implement these improvements. Together, we can continue to honor the legacy of our St. Thomas Alumni and community members. If you have any questions or need assistance with submitting a name, please contact our alumni office at 713-341-5593 or by email: Alumni@STHS.ORG.

Sincerely,

The St. Thomas Alumni Office